



**LOUISVILLE AND JEFFERSON COUNTY  
RIVERPORT AUTHORITY**

**MINUTES OF JANUARY 28, 2025, BOARD OF DIRECTORS SPECIAL MEETING**  
(Approved by Board on March 10, 2025)

A special meeting of the Louisville and Jefferson County Riverport Authority Board of Directors was held on January 28, 2025, in the Boardroom of the Louisville and Jefferson County Riverport Authority located at 6900 Riverport Drive, Suite A, Louisville, Kentucky.

The Board members attending were David Waskey, Chair, Ron Carmicle, Sheri Duff, Bonnie Michael, and William Summers. Also in attendance was Rick Blackwell, mayoral nominee to the Board, pending Metro Council's approval. Staff members present were Steve Miller, Executive Director; Monica L. Harmon, Chief Financial Officer; and Miguel Zamora, Executive Vice President; also David Tachau and Amy Cubbage, legal counsel from Tachau Meek; Maria Bouvette, consultant to Riverport Authority; and Jim Adams, representing Port of Louisville, were also in attendance.

The meeting was called to order by the Chair Waskey, who noted a quorum was present. The first order of business was clarification of the agenda and rules that allow for calling Special Board Meetings and the requirement to limit discussions to agenda items as presented in the notice of the special meeting.

Chair Waskey called for nominations for Vice Chair of the Board. Ron Carmicle was nominated and there being no further nominations, William Summers made a motion to elect Ron Carmicle as Vice Chair, seconded by Bonnie Michael. The Board unanimously voted to approve the motion.

Steve Miller presented the Executive Director's report concerning the repair of the gantry crane. Following discussion regarding the work to be completed and the procurement selection process a motion to approve Resolution 8, Series 2025 was made by Ron Carmicle and seconded by William Summers. The Board unanimously voted to approve the motion.

A motion to go into executive session to discuss ongoing litigation matters pursuant to KRS 61.810(1)(c) was made by William Summers and seconded by Bonnie Michael. The Board unanimously voted to approve the motion.

With the exception of the Board, Mr. Blackwell, Executive Director Miller, and Riverport's legal counsel, all others attending departed the meeting at this point.

A motion was made to go back into open session by Sheri Duff and seconded by Ron Carmicle. The Board unanimously voted to approve the motion. Other Riverport Authority staff members and guests were invited to rejoin the meeting. Chair Waskey stated that the Board had made no decisions during its executive session.

A motion was made by Sheri Duff and seconded by Bonnie Michael to delegate to the Executive Committee the responsibility for providing guidance and direction to the Executive Director concerning the current state and federal court litigation involving Riverport Authority or Maria Bouvette and Port of Louisville; provided, however, the Board of Directors must approve in advance any settlement or other compromise to this litigation, which would create financial liability to Riverport Authority. The Board unanimously voted to approve the motion.

There being no further business on the special Board meeting agenda, a motion to adjourn was made by William Summers and seconded by Sheri Duff. The Board voted unanimously to adjourn.



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David S. Waskey, Board Chair



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Monica L. Harmon, Secretary/Treasurer



**RESOLUTION NO. 5, SERIES 2025**

**A RESOLUTION TO ESTABLISH A PROCESS  
FOR PUBLIC COMMENTS DURING MEETINGS OF  
THE LOUISVILLE AND JEFFERSON COUNTY RIVERPORT AUTHORITY**

**WHEREAS**, the Board of Directors (“Board”) of the Louisville and Jefferson County Riverport Authority (“Authority”) desires to receive comments, questions, concerns, and ideas from the public about the operations and activities of the Riverport Authority, and

**WHEREAS**, the Board and the Authority desire to establish a process for allowing public comments during its meetings,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOUISVILLE AND JEFFERSON COUNTY RIVERPORT AUTHORITY AS FOLLOWS:**

**Section 1.** Each public meeting held by the Authority will include a period during which members of the public may make comments, ask questions, express concerns, and offer ideas about the Authority’s operations and activities.

**Section 2.** Each person wishing to address the Board must register by a) sending an email to [publiccomment@louisvilleriverport.com](mailto:publiccomment@louisvilleriverport.com) and b) identifying what topic the speaker would like to address. This registration must occur no later than noon on the last business day before the Board meeting.

**Section 3.** Each person wishing to address the Board may have a maximum of three (3) minutes to speak and may not share these minutes with any other speaker. However, persons with medically recognized disabilities who are entitled to a reasonable accommodation under the Americans with Disabilities Act (ADA) may have an additional minute to speak.

**Section 4.** Speakers may not engage in electioneering, endorsing or promoting any commercial product or service, or commenting on issues or matters that do not involve the mission and work of the Authority.

**Section 5.** No more than three (3) persons may speak with the same position on any one topic before the Board at any meeting (i.e., six (6) persons can speak on one topic before the Board at a particular meeting, three (3) advocating one position and three (3) advocating another.

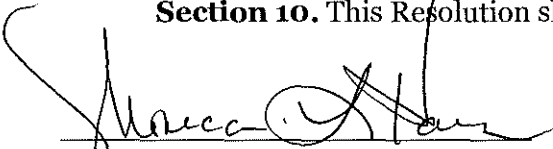
**Section 6.** No more than ten (10) Jefferson County, Kentucky residents may speak to the Board in total at any Board meeting. If fewer than ten (10) Jefferson County residents register to speak, the Board Chair may allow someone who has registered and resides outside of Jefferson County to fill a vacant speaking slot.

**Section 7.** To facilitate a broad range of public comments, no person may speak during consecutive meetings without the consent of the Board Chair.

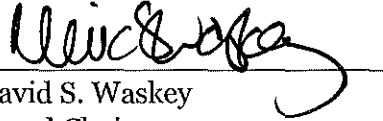
**Section 8.** Speakers before the Board cannot use props, displays, or other objects during their presentations. However, speakers may provide informational handouts to the Board.

**Section 9.** The Board is not required to respond directly to public comments during the meeting, but the Board may, in its sole discretion, respond to the public's comments, questions, concerns, and ideas during the meeting in which they are presented to the Board or direct that staff may reply later.

**Section 10.** This Resolution shall take effect upon its passage and approval.



Monica L. Harmon  
Secretary-Treasurer



David S. Waskey  
Board Chair

Date of approval: March 10, 2025





**RESOLUTION NO. 9, SERIES 2025**

**A RESOLUTION TO ESTABLISH A CODE OF BUSINESS CONDUCT AND ETHICS FOR THE LOUISVILLE AND JEFFERSON COUNTY RIVERPORT AUTHORITY**

**WHEREAS**, the Board of Directors (“Board”) of the Louisville and Jefferson County Riverport Authority (“Authority”) desires to establish a code of business conduct and ethics for the Authority’s Board and employees,

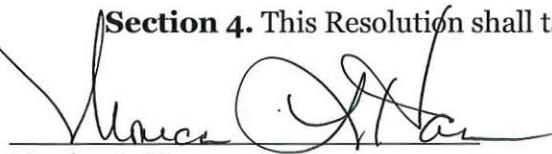
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOUISVILLE AND JEFFERSON COUNTY RIVERPORT AUTHORITY AS FOLLOWS:**


**Section 1.** The attached Code of Business Conduct and Ethics (“Code”) shall be the code establishing business conduct and ethical practices.

**Section 2.** Any previously adopted codes or policies concerning business practices or ethics are hereby rescinded.

**Section 3.** Should any provision in the Code subsequently be found to be illegal or unenforceable, the remaining provisions will remain in full force and effect.

**Section 4.** This Resolution shall take effect upon its passage and approval.

  
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Monica L. Harmon  
Secretary-Treasurer

  
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David S. Waskey  
Board Chair

Date of approval: March 10, 2025



**RESOLUTION NO. 10, SERIES 2025**

**A RESOLUTION TO ESTABLISH AN INVESTMENT POLICY FOR  
THE LOUISVILLE AND JEFFERSON COUNTY RIVERPORT AUTHORITY**

**WHEREAS**, the Board of Directors (“Board”) of the Louisville and Jefferson County Riverport Authority (“Authority”) desires to establish a policy for investing the Authority’s financial assets,

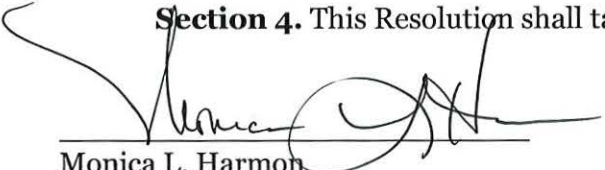
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOUISVILLE AND JEFFERSON COUNTY RIVERPORT AUTHORITY AS FOLLOWS:**

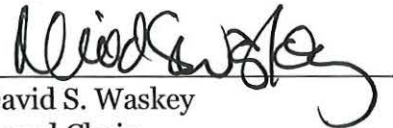
**Section 1.** The attached Investment Policy (“Policy”) shall be the policy controlling and directing investments of the Authority’s financial assets unless and until this Policy is amended or rescinded by the Authority’s Board.

**Section 2.** Any previously adopted investment policies are hereby rescinded.

**Section 3.** Should any provision in the Policy subsequently be found to be illegal or unenforceable, the remaining provisions will remain in full force and effect.

**Section 4.** This Resolution shall take effect upon its passage and approval.

  
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Monica L. Harmon  
Secretary-Treasurer

  
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David S. Waskey  
Board Chair

Date of approval: March 10, 2025



**RESOLUTION NO. 11, SERIES 2025**

**A RESOLUTION TO ESTABLISH A PROCUREMENT POLICY FOR  
THE LOUISVILLE AND JEFFERSON COUNTY RIVERPORT AUTHORITY**

**WHEREAS**, the Board of Directors (“Board”) of the Louisville and Jefferson County Riverport Authority (“Authority”) desires to establish a policy for purchasing goods and services by the Authority,

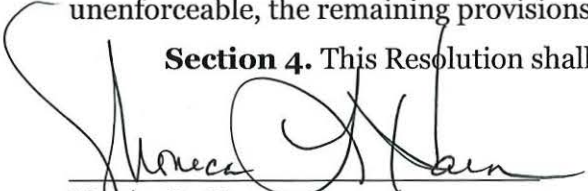
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOUISVILLE AND JEFFERSON COUNTY RIVERPORT AUTHORITY AS FOLLOWS:**


**Section 1.** The attached Procurement Policy (“Policy”) shall be the policy controlling and directing purchasing goods and services by the Authority unless and until this Policy is amended or rescinded by the Authority’s Board.

**Section 2.** Any previously adopted procurement policies are hereby rescinded.

**Section 3.** Should any provision in the Policy subsequently be found to be illegal or unenforceable, the remaining provisions will remain in full force and effect.

**Section 4.** This Resolution shall take effect upon its passage and approval.

  
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Monica L. Harmon  
Secretary-Treasurer

  
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David S. Waskey  
Board Chair

Date of approval: March 10, 2025